

Minutes of meeting No 6, Tuesday 29th August, 2023

ATTENDEES: Jenny Hess – JH (Chair), Robert Marshall - RM (Principal), Louise McCague – LM, Sophie Macqueen – SM, Candice Glass - CG (Staff), Jaylene Flynn – JF, Josh Honsa (JHo), Pascal Elahi (PE), Jo Laufer (JL), Safiyyah Abdul Aziz – SA, Maryann Tsai – MT (Community)

Priority	1.0	Welcome and apologies	ACTIONS
	1.1	Opening and welcome: The meeting was opened by the JH (Chair), at 1.32pm with a formal acknowledgement of country.	
	1.2	Apologies: Criz Manai – CF, Josh Honsa – JH, Jaylene Flynn - JF	
	1.3	Confirmation of agenda: Confirmed.	
	2.0	Disclosure of interest	
	2.1	Nil	
	3.0	Minutes of previous meeting	
	3.1	Review minutes of previous Meeting No. 5- Attachment 1: SM – Moved JH – Seconded	Approved
	3.2	Actions arising from the Meeting No. 5 RM thanked the Board for their input towards to Strategic Plan.	
	4.0	Principal’s Report	
	4.1	RM presented his Principal’s Report. <ul style="list-style-type: none"> • The process for the appointment of the permanent Deputy Principal has started. This is to be completed by the end of Term 3. • Teacher Staffing Pool for 2024 has been advertised. The pool selection will be completed by the end of Term 3. • Initial draft of the Strategic Plan and School Performance Targets has been completed. • Speech and OT Screening is currently underway. We thank the P&C for providing funding for this initiative. • Precocious students will be participating in the Tournament of Minds this Saturday. • Development of the HOTS strategies. • Staff Development Days for Term 3. • Faction Carnival and Jumps and Throws this week. Open Afternoon on the 18th September. EAL/D afternoon on the 31st August. 	
	5.0	Finance Report	
	5.1	RM presented the Finance Report which included the Operational One Line Budget and Cash Report. The Voluntary Contributions and Personal Requirements List are currently in the planning stage for next year.	
	6.0	Strategic Plan 2024-2026	

6.1	RM presented the Draft Strategic Plan & draft School Performance Targets. School Board are asked to ratify at Term 4, Week 7 Board meeting. Board are requested to give any further feedback by end of Week 9.	
7.0	Other Business	
7.1	PE – proposed the school be involved in a clean up of the local area. RM said we could tap into the Clean Up Australia Day initiative and also investigate participating in the Cadets WA Program. RM to flag with the P&C at their next meeting.	
8.0	Next Meeting	
8.1	Tuesday, 24 th October, 2023 at 1.30pm	
9.0	Rountable evaluation	
10.0	Meeting Close/adjournment	
10.1	The meeting was then closed by the Chair at 2.53pm.	

Signed (Chair)

Date

Signed (Principal)

Date

Priority – For Decision(D), For Action (A), For Information (I)