

Minutes of meeting No 5, Tuesday 1st August, 2023

ATTENDEES: Jenny Hess – JH (Chair), Robert Marshall - RM (Principal), Louise McCague – LM, Sophie Macqueen – SM, Candice Glass - CG (Staff), Jaylene Flynn – JF, Josh Honsa (JHo), Pascal Elahi (PE), Jo Laufer (JL) (Community)

Priority	1.0	Welcome and apologies	ACTIONS
	1.1	Opening and welcome: The meeting was opened by the JH (Chair), at 1.33pm with a formal acknowledgement of country.	
	1.2	Apologies: Criz Manai – CF, Safiyyah Abdul Aziz – SA, Maryann Tsai – MT	
	1.3	Confirmation of agenda: Confirmed.	
	2.0	Disclosure of interest	
	2.1	Nil	
	3.0	Minutes of previous meeting	
	3.1	Review minutes of previous Meeting No. 3 - Attachment 1: JH – Moved LM – Seconded	Approved
	3.2	Actions arising from the Meeting No. 3 RM had emailed the NQS Verification Report to Board Members and discussed the results. New Board members are asked to attend the school when Kapture Photography come on the 8 th or 10 th August to get their photo taken for the School's Website.	
	4.0	Principal's Report	
	4.1	RM presented Principal's Report. <ul style="list-style-type: none"> • Staffing changes. Katy Main accepted a fixed-term position at Mt Hawthorn. We welcome Dianne Heldt to Room 12. • Louisa Jones is currently on medical leave. • Deputy Principal position to be advertised in Week 4. RM acknowledged the work of Rachael Curtis who has been acting in this role. • NQS VERTification report completed. • Kindergarten and Pre Primary offer of placement letters sent today. We will be running two Kindergarten Classes in 2024. • Science Week in Week 5, Book Week in Week 6. • School requirements for volunteers has changed. New requirements has been shared through the school's newsletter. 	
	5.0	Finance Report	
	5.1	RM was unable to present the Finance Report as the finance committee had only met that morning. RM to email Board Members a copy when finalised.	
	6.0	National School Opinion Survey 2023	

	6.1	RM advised there was 145 parent response from the Survey. RM presented results to Board. JL suggested a video message from the Principal as a way of communicating to the community.	
7.0 Strategic Plan 2024-2026			
	7.1	RM presented the draft Strategic Plan Structure, Strategic Framework and the 4 Pathways.	
	7.2	Board members as a group, had an initial discussion of the 4 Pathways.	
8.0 Other Business			
		JM congratulated RM on being appointed new Principal on behalf of the Board.	
9.0 Next Meeting			
	9.1	Tuesday, 29 th August, 2023 at 1.30pm	
10.0 Routable evaluation			
11.0 Meeting Close/adjournment			
	11.1	The meeting was then closed by the Chair at 3.01pm.	

Signed (Chair) _____ Date _____

Signed (Principal) _____ Date _____

Priority – For Decision(D), For Action (A), For Information (I)