

Minutes of meeting No 2, Tuesday 14th March, 2023

ATTENDEES: Jenny Hess – JH (Chair), Robert Marshall - RM (Principal), Louise McCague – LM, Sophie Macqueen – SM, Candice Glass - CG (Staff), Maryann Tsai (MT), Jaylene Flynn – JF, Jo Laufer (JL), Josh Honsa (JHo) (Community)

Priority	1.0	Welcome and apologies	ACTIONS
	1.1	Opening and welcome: The meeting was opened by the JH (Chair), at 1.47pm with a formal acknowledgement of country.	
	1.2	Apologies: Pascal Elahi – PE, Safiyyah Abdul Aziz – SA, Criz Manai – CM	
	1.3	Confirmation of agenda: Confirmed.	
	2.0	Disclosure of interest	
	2.1	None.	
	3.0	Minutes of previous meeting	
	3.1	Review minutes of previous Meeting No. 2 - Attachment 1: JF – Moved JH – Seconded	Approved
	3.2	Actions arising from the Meeting No. 2 New members were requested to send CG a head shot of themselves for the school's website. Board decided to get Bio for each member.	
	4.0	Academic Results Review 2022	
	4.1	RM – presented the Academic Results Review for 2022. NAPLAN - Above like schools in all 10 stages for Years 3 and 5. Como PS was ranked 4 th in public primary schools. JL asked about the disparity between Writing results and those of Spelling/Grammar Punctuation. Discussion points – transfer of knowledge skills into application, and student area of focus during writing tasks. JH asked about the drop in A/B grades awarded in 2022 compared to 2020-21. Discussion points – Points of investigation, STEAM as a focus in the next strategic cycle, Improving NAPLAN results comparative to D grades, Importance of not allowing areas of success to slip when taking on a new priority.	
	5.0	Preliminary Budget 2023	
	5.1	RM – presented the Preliminary Budget Overview for 2023. Final funding agreement will not be released until 28 March. To be presented at Week 3, Term 2 meeting.	
	6.0	Annual Report 2022	
	6.1	RM – presented the final draft of the Annual Report for 2022. Once approved the Annual Report will be publicly placed on School Online and on the Schools Website.	

		Board approved Annual Report and was deemed ready publication. Board Chair signed.	
7.0 Principal's Report			
	7.1	<p>JH & JF left meeting. SM continued to Chair the meeting.</p> <p>RM – presented the Principal's Report.</p> <p>Staffing Changes – Emma Lipscombe to Statewide Services. Rachael Curtis will remain in Deputy Principals role until end of Term 2. Selection for a permanent Deputy Principal is to be undertaken following appointment of substantive Principal. Samantha Edwards is extend her current leave until end of Term 2.</p> <p>RM thanked Julie Ashenden for a successful House Swimming Carnival.</p> <p>Interim Reports to be distributed end of Term 1.</p> <p>School overviewing updated.</p> <p>Wholeschool events – Harmony Day 24th March, Perfect Fundraiser 31st March and Anzac Service 5th April. Board members are invited to Anzac Service. A formal invitation to be sent.</p> <p>Staff Development – Diabetes training, Middle Leadership. LM thanked RM for the allocated time to meet with each owns leadership teams.</p>	
8.0 Other Business			
	8.1	Nil	
9.0 Next Meeting			
	9.1	Tuesday, 9 th May 2023 at 1.30pm.	
10.0 Roundtable evaluation			
11.0 Meeting Close/adjournment			
	11.1	The meeting was then closed by the Chair at 2.42pm.	

Signed (Chair)

Date

Signed (Principal)

Date

Priority – For Decision(D), For Action (A), For Information (I)